



# CORNERSTONE PLACE HOMEOWNERS ASSOCIATION

## HOME IMPROVEMENT REQUEST

In order to protect each individual homeowner's property value and privacy, it is required for any homeowner or group of homeowners planning improvements or changes to their deeded property (properties), besides landscaping, to submit a **HOME IMPROVEMENT REQUEST**. This request is reviewed by the Architectural Control Committee to ensure compliance with deed restrictions, local statutes, and to protect neighboring homeowners. If any change is made that has not been approved, the Committee has the right to ask the homeowner to remove the improvement and/or change from the property.

**PLEASE FILL OUT THE ENTIRE FORM.**

**DATE:** \_\_\_\_\_

**HOMEOWNER:**

**LAST NAME:** \_\_\_\_\_ **FIRST NAME:** \_\_\_\_\_

**HOME #:** \_\_\_\_\_ **CELL #** \_\_\_\_\_

**EMAIL ADDRESS** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**NOTE: The association will not be held responsible for ensuring compliance with restrictions regarding utility easements, building setbacks, building codes and other restrictions imposed by other local or state governing bodies or companies.**

1. Describe in detail the change or improvement requested.(Attach a copy of the plot with any elevation changes.) \_\_\_\_\_  
\_\_\_\_\_

2. Who will perform the actual work? \_\_\_\_\_  
\_\_\_\_\_

3. The change or improvement will be located where?  
 Front of House       Roof       Back of House  
 Patio       Driveway  
 Side of House       Carports /Garage       Other

